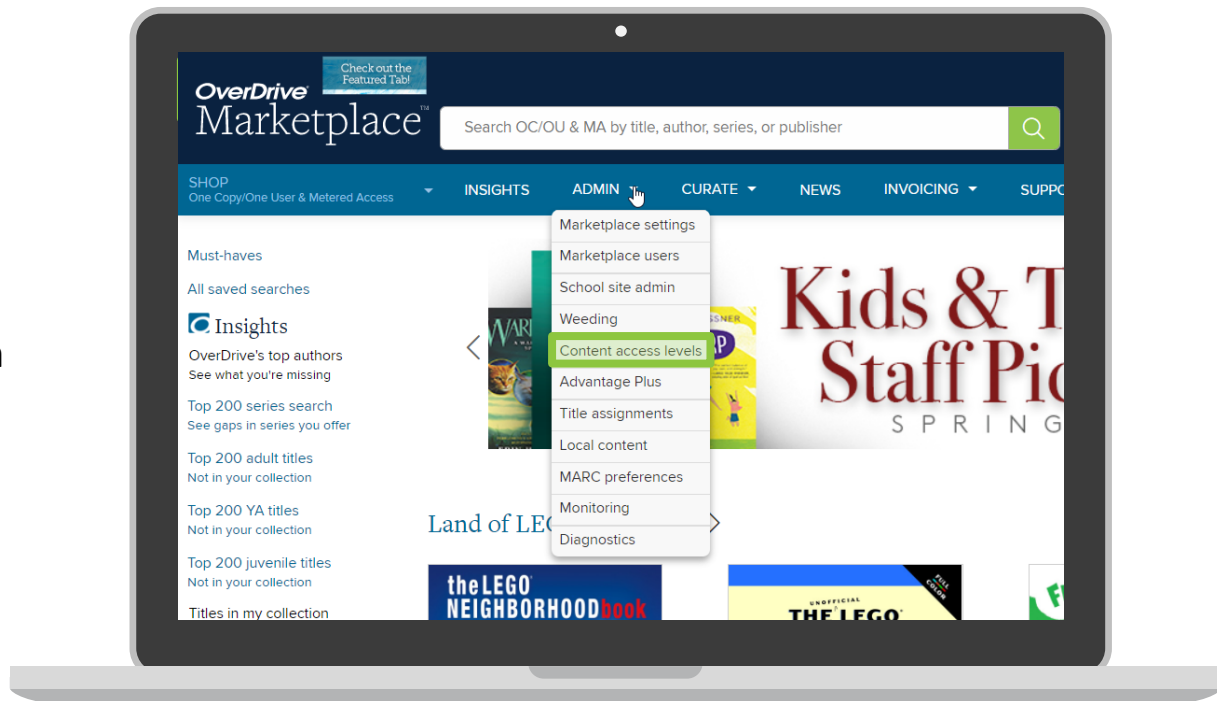


Managing Content Access Levels

Manage access to titles based on age-appropriateness

What are content access levels?

- **Content access levels** allow you to control which types of users can view certain titles in your digital collection.
- **Manage access** to titles based on each title's age-appropriateness.



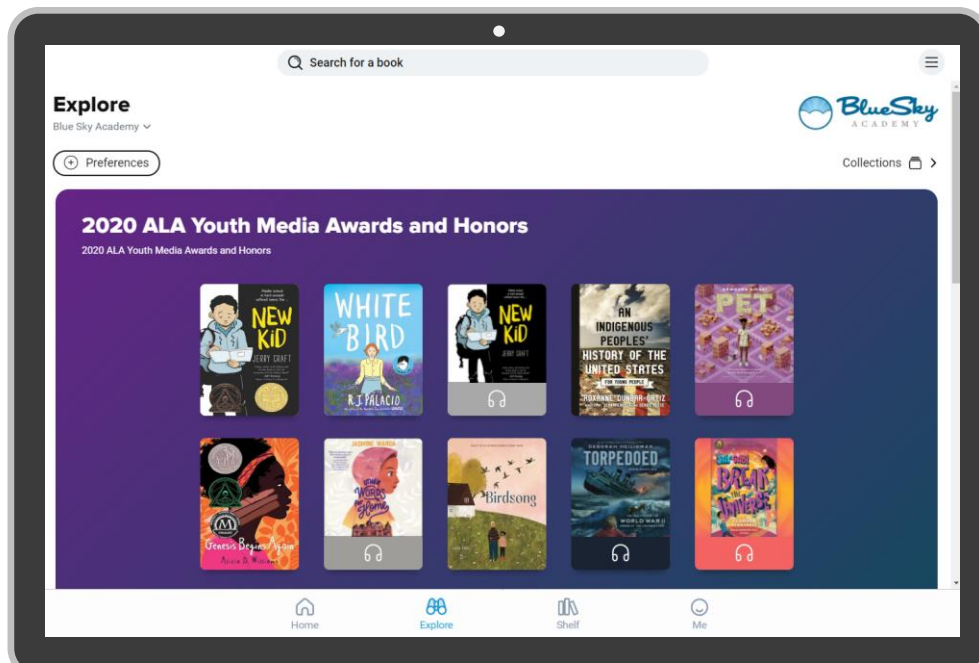
All Marketplace users who receive Purchasing permission will automatically receive the Content access level permission.

What happens to determine which books students see?

- **Sora** identifies students' grade and access levels via their login.
- **OverDrive** will set your **default** grade bands (you can choose up to 3).

Our recommended alignment:

K-5.....Juvenile users
6-8.....Young Adult users
9-12.....Staff/Adult users



Students will only see access to books within their grade band – even within a larger curated collection

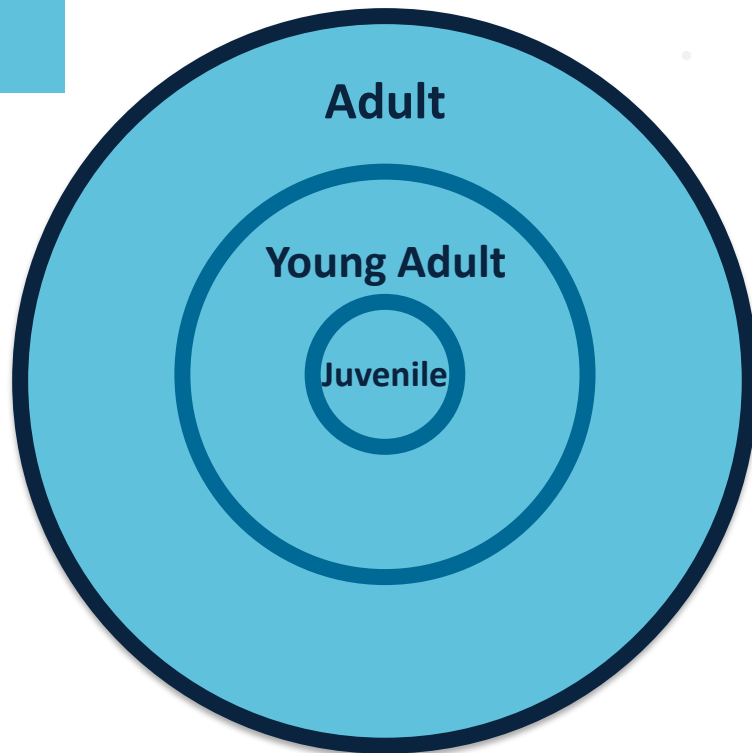
Who gets access?

An easy way to think of content access levels is as concentric circles. You can read only what is surrounded by your circle.

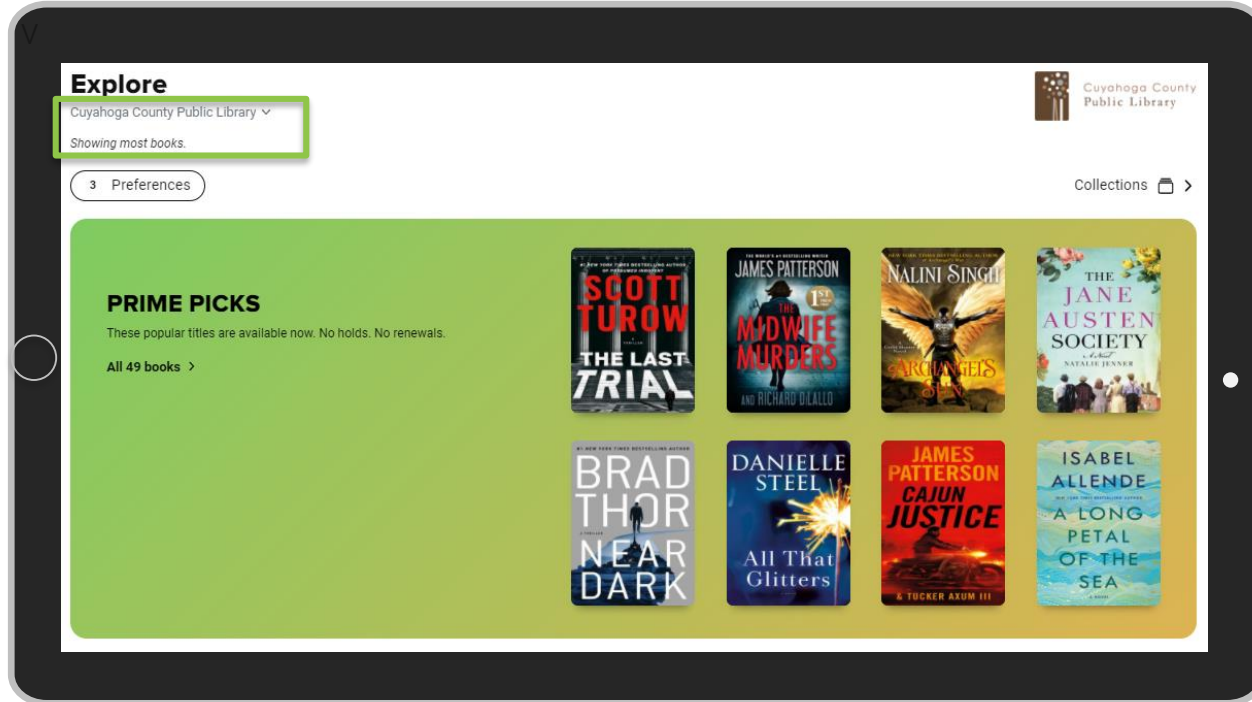
Content access levels restrict reading above levels, not below, so:

- Readers with **Juvenile** access will see **Juvenile books only**.
- Readers with **Young Adult** access see **Young Adult** and **Juvenile** books.
- Readers with **Adult** access see **all** books.

you can adjust individual content access levels after purchase!

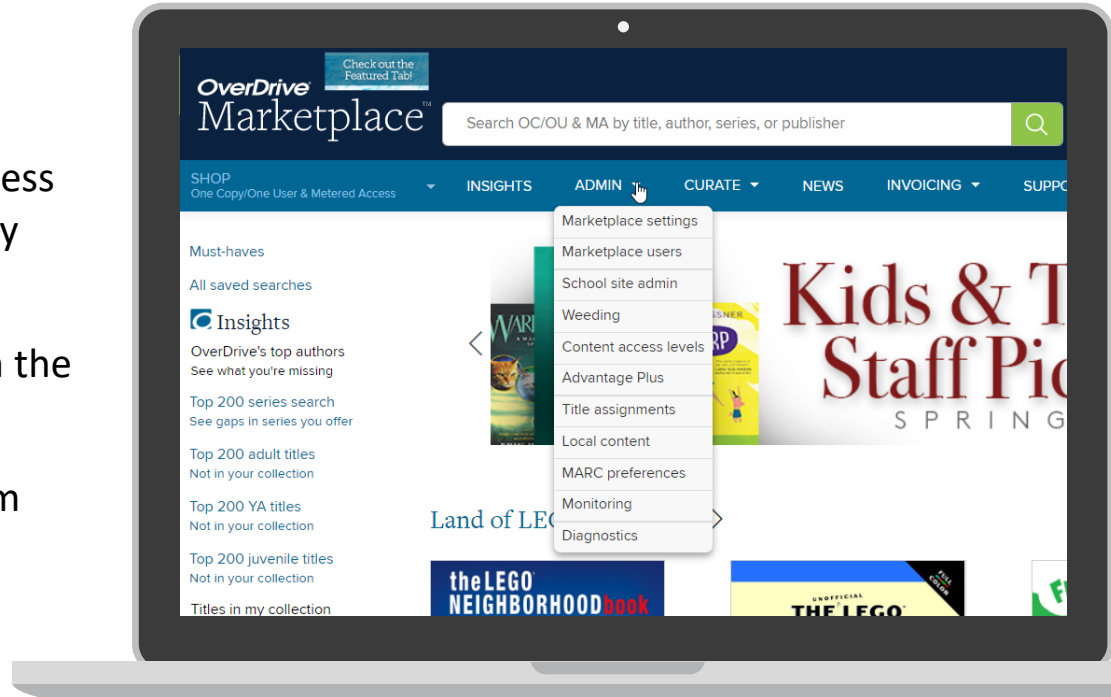


Accessing Public Library Content through Sora



How can I use this tool?

- **Search and view** results with the content access level tool.
- **Automatically assign** content access levels by audience (determined by publisher's metadata).
- **Assign** content access levels from the Purchase confirmation page.
- **Update** content access levels from Shop and Curate.
- **Search** by content access level within Curate.



All Marketplace users who receive Purchasing permission will automatically receive the Content access level permission.

Next steps and resources

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