Libby.

SELF-PACED CURRICULUM - Getting Started with Libby

Follow this guide if you work for a public, academic, or professional library and want to help users get started with the Libby app. Once you've finished your self-paced curriculum, share it with a colleague, or refer back when assisting users.

⋙ Overview

Like borrowing physical books, users can borrow digital books from your library with **Libby**.

Access free ebooks, audiobooks, magazines, comics, graphic novels, and streaming video anytime, anywhere. ***Note:*** *The selection will vary based on your library.*

In Libby, titles return automatically on their due dates - with no late fees!

▶ **Libby Overview** (8 minutes). Get a short, thorough overview of how to use the Libby app.

⋙ Install Libby

Install Libby on virtually any device. Choose what works for you:

- Download the Libby app on your **iOS** or **Android** device or on newer **Fire** tablets.
- Access Libby in your Chrome, Firefox, Safari, or Edge web browser at **Libbyapp.com**.

Libby is compatible with Apple CarPlay, Android Auto, Sonos speakers, Amazon Kindle, and **more**.

⋙ Find your library and sign in

▶ **Sign in for the first time** (1 minute).

▶ **Set up Libby on multiple devices** (1 minute).
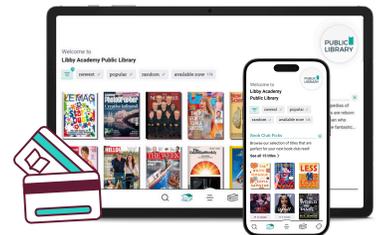
💡 **Pro Tip!** If users have trouble signing into Libby, they will need to reach out to your library for assistance. This is because *your library* manages sign in information and statuses (e.g., PIN number or password, expired card status), not OverDrive.

Try this!

1. Download the Libby app or access it in your web browser.
2. Open Libby and find your library.
3. Sign in with your library account details.

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>>> Browse the collection

Use the Search 🔍 and Library 📖 screens in Libby to find your next great read.

▶ **Search for titles** (2 minutes).

▶ **Browse digital collections** (1 minute).

If a user is looking for a title that's not yet offered by your library, they can **run a deep search and add a Notify Me tag** to get notified if it's added later.

▶ **Perform a deep search** (1 minute).
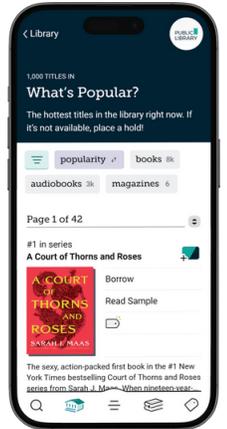
>>> Borrow a title

When you find an ebook or audiobook you'd like to read, select **Borrow**.
If it's unavailable, you'll be prompted to **Place Hold** to be added to the wait list.

▶ **Borrow a title** (1 minute).

▶ **Place a hold** (1 minute).

💡 **Pro Tip!** Magazines are Simultaneous Use and never have a wait list.

▶ **Send titles to an ereader** (4 minutes). *Note: an ereader is not needed for reading books with Libby; this resource is for readers who prefer that experience.*
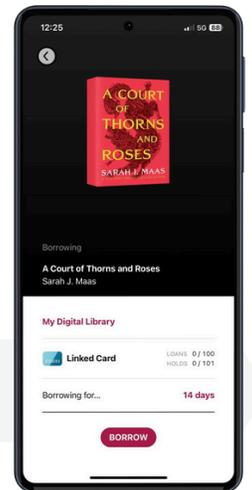
>>> Enjoy your next great read

Dive in or explore the following videos for a walk through.

▶ **Begin reading ebooks** (1 minute).

▶ **Begin listening to audiobooks** (1 minute).

▶ **Begin reading magazines** (1 minute).
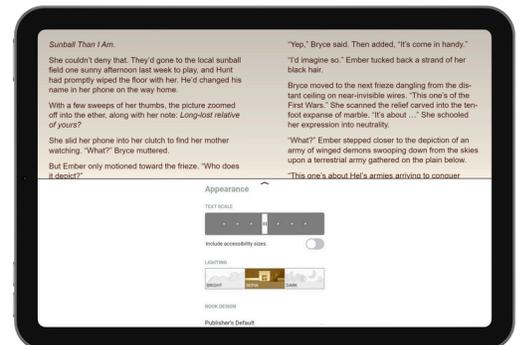
💡 **Pro Tip!** Customize reading and listening settings (like font size and playback speed) to meet your needs.

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Access loans on your shelf

Visit your **Shelf** to view and manage all your loans, holds, and tags.

On mobile devices, ebooks and audiobooks are downloaded when you have a Wi-Fi connection. That way, you can enjoy them offline 📲.

Magazines aren't automatically downloaded, but you can manually download any issue.

▶ **Manage loans** (2 minutes).

▶ **Manage holds** (2 minutes).

▶ **Download or stream titles** (2 minutes).

> **DID YOU KNOW?** Users will be notified about certain events in Libby. To customize notifications, go to *Menu > Settings > Manage Notifications.*

Manage your libraries and cards

On the Menu ☰ , you can add additional libraries and valid library cards.

▶ **Add a library** (1 minute).

▶ **Add a library card** (1 minute).

If you want to **sign out of Libby**, you can remove your library cards or reset the app.

Get help

Encourage users to visit *Menu > Help & Support* to request assistance from OverDrive's Support team.

▶ **Get help** (1 minute).

Next steps!
1. Share **getting started resources** with your users.
2. Subscribe to the **Libby Life blog** for the best in books straight to your inbox weekly.
3. Help users **troubleshoot the Libby app**, when needed.