## kanopy

## SELF-PACED CURRICULUM - Getting Started with Kanopy

Follow this guide if you work for a public library and help users get started with Kanopy, your premier streaming video service for films that matter. Once you've finished this self-paced curriculum, share with a colleague, or refer back when assisting users.

## >>>> Overview

With Kanopy, users can access critically acclaimed movies, inspiring documentaries, bingeable TV series, award-winning foreign films, and much more. Please note that title selection may vary by library and is subject to change.

• Kanopy Overview (4 minutes).

#### Access Kanopy and sign in.

To use Kanopy, you'll need to enter your library card information and create a Kanopy account. We recommend doing this in a web browser.

- First, go to www.kanopy.com in a supported web browser.
- Follow prompts to find your library and sign in.
- Create a Kanopy account with an email address and password.



*Tip:* You can also enjoy Kanopy on a variety of TV and mobile apps, including Roku, Apple TV, Android and Google TV, Amazon Fire TV, iOS and Android devices, and more. <u>Learn more about accessing Kanopy on different devices</u> (1 min).

- Sign in for the first time (2 min).
- Getting started with Kanopy for public library users (help article).
- Kanopy with TV and mobile apps (help article).



You can also access Kanopy from Libby, the library reading app.

<u>Access Kanopy with Libby</u> (2 min).

#### Browse the collection.

Once you've signed in to your library's collection, you can search for a specific title, browse featured shelves on the home screen, or filter by title, genre, and more to find something you'd like to watch. You can click or tap into the title to learn more.

- Search for a title (2 min).
- Browse titles (1 min).
- View title details (2 min).



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**Tip:** If you find something you'd like to watch, but you're not ready to press play, you can add it to your watchlist to save for later.

- Add a title to your watchlist (1 min).
- Adding and removing titles from your watchlist (help article).

### **Understand tickets**.

Tickets are used to play most videos\* on Kanopy. Each month, users receive a set number of tickets, as determined by their library. Tickets reset on the first day of the month, and unused tickets don't roll over to the next month. As you browse for titles, you'll see the number of tickets required to watch each title and how long you'll have to watch it.

- Understand tickets (2 min).
- How tickets work (help article).



\***Note:** Only titles in the pay-per-use (PPU) model require tickets. Titles in <u>PLUS Packs</u> and Kanopy Kids do not require tickets. If your library does not offer the PPU model, users won't see references to tickets on your library's Kanopy platform.

## >>>> Play a video.

After you've found something you'd like to watch, it's time to press play. You can adjust settings in the video player, like displaying closed captions, to best meet your needs.

- Play a video (2 min).
- Video player features (help article).

#### **Explore Kanopy Kids.**

Kanopy Kids is a curated collection of content for children, with a focus on ages 2-8.

In the Kanopy Kids section, you'll only see content that's age appropriate and allows unlimited viewing. Kanopy Kids content does **not** require tickets.

Users can also set up parental controls to ensure young viewers can't access content outside of Kanopy Kids.

- About Kanopy Kids (2 min).
- Use parental controls (2 min).



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## View and manage your account.

Use the **My account** page to manage your Kanopy account, library memberships, and parental controls. You can also link your Kanopy account to a media streaming device, like a Roku or other smart TV.

- <u>My account</u> (1 min).
- Link device (2 min).
- <u>Log out</u> (1 min).

## Get help.

From <u>Kanopy Help</u>, users can review how-to articles and videos to help them understand and troubleshoot all aspects of your library's Kanopy service. They can also contact OverDrive Technical Support directly, if needed.

- Access Kanopy Help (1 min).
- Kanopy Help (website).

#### >>> Next steps

- <u>Use promotional resources</u> (e.g., social graphics, printable guides, and more) to share Kanopy with your users.
- Help users troubleshoot Kanopy, when needed.
- Contact your OverDrive Account Manager with any additional questions. You can <u>find their contact information from your Kanopy</u> <u>admin dashboard</u> or the <u>Support tab in OverDrive Marketplace</u>.

#### Happy watching!





